



## Event Participation Agreement

### CONDITIONS

The full period for applications via the website will be from January 3, 2019 to April 4, 2019, or until all the available places have been filled.

To begin your enrollment, follow the steps below:

1. Carefully read the information.
2. Choose the type of application:
  - a. Participation for 1 (one) or 2 (two) days of the event
  - b. Individual or organization
3. Fill in the on-line form and pay the fee.

### WHAT THE APPLICATION FEE INCLUDES

- Application for 1 (one) day: free access to 1 (one) day of the event;
- Application for 2 (two) days: free access to 2 (two) days of the event;
- Coffee break;
- Lunch;
- Informative materials;
- Certificate of participation;
- Content presented by speakers (if authorized), available at [www.slideshare.net/CNseg](http://www.slideshare.net/CNseg).

### WHAT THE APPLICATION FEE DOES NOT INCLUDE

- Parking;
- Accommodations.

### TYPES OF APPLICATION AND PAYMENT DEADLINE

#### 1) Applications for Individuals

The payment deadline for applications for individuals will be 5 (five) days after the date the request is made. Payment must be made using a bank payment slip.



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### 2) Applications for Organizations

The payment deadline for applications for organizations will be 15 (fifteen) days after the date the request is made. Payment must be made using a bank payment slip.

### 3) International Applications

For applications made outside Brazil, please use the **Registration Form** and pay by credit card.

### PERIODS AND APPLICATION FEES

Options	1 <sup>st</sup> Batch January 3 to 31	2 <sup>nd</sup> Batch February 1 to 28	3 <sup>rd</sup> Batch March 1 to April 4
1 day of the Event	R\$ 1,000*	R\$ 1,150*	R\$ 1,300*
2 days of the Event	R\$ 1,800*	R\$ 2,100*	R\$ 2,400*

\* Sponsors are entitled to a 20% discount on all the above fees, after they fill in and sign the sponsor confirmation form and send it to the event's organizing commission. This discount will not be granted retroactively.

**Special Condition** – For every 8 (eight) applications paid for by a company, 1 (one) extra place is given for free as a bonus.

### Important Notes

- Bank deposits will not be accepted in any circumstances.
- Applications will not be accepted at the event venue if all the available places are filled.
- In the case of the special condition, send an email to [seminarios@ens.edu.br](mailto:seminarios@ens.edu.br) with a list of the participants' names and application numbers to obtain the extra free ticket.
- Substitutions will only be accepted until April 5, 2019, via an official request from the company, duly authorized by the event organizers. To make a substitution, please email [seminarios@ens.edu.br](mailto:seminarios@ens.edu.br).
- If participants apply to attend one day but we identify that they attended two days, we will send them a bill and tax invoice for a complementary fee for the 3rd batch (R\$2,400) to pay, regardless of the batch they applied for. The fees to be charged in line with application batch are shown next:



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Difference to Pay	1 <sup>st</sup> Batch January 3 to 31 R\$ 1,400	2 <sup>nd</sup> Batch February 1 to 28 R\$ 1,250	3 <sup>rd</sup> Batch March 1 to April 4 R\$ 1,100
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### TAX INVOICE

The event's tax invoice will be issued by the National Insurance School, corporate taxpayer identification number (CNPJ) 42.161.687/0001-97, in the name of the company or individual, in line with the CNPJ or individual taxpayer number (CPF) informed on the application form.

The tax invoice related to the amount paid will be sent to the mailing address and email address informed on the application form within 3 (three) days.

### CANCELLATION AND REIMBURSEMENT

You can cancel your application until 6 pm on April 4, 2019 (Brasília time), using the **Registration Cancellation Form**, which you should fill in and email to [seminarios@ens.edu.br](mailto:seminarios@ens.edu.br).

**Attention** – A cancellation penalty worth 15% of the application fee(s) will be charged. Thus, 85% (eighty-five percent) of the amount paid will be reimbursed.

In the case of cancellation requests after 6 pm on April 4, a penalty worth 50% of the application fee(s) will be charged. Thus, after this time and date, 50% (fifty percent) of the amount paid will be reimbursed.

### REGISTRATION

- Registration will take place on April 8, as of 8 am, and on April 9, as of 8:30 am. Please present a photo ID document.
- There will be **strict access control** at the event, based on photos, biometrics and/or another system to be determined by the event's organizing commission. Thus, event staff may have to capture biometric or other data during registration.
- **ID badges are personal and non-transferable, and you must wear yours during the event.**
- Please arrive at the event venue at least 30 minutes before the start of the talks to register.



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- If you lose your ID badge, you will be charged a R\$500 fee, which you should pay after you receive the corresponding bill and tax invoice, to be issued after the event.
- Participants who are found circulating around the event venue without an ID badge, or wearing someone else's badge, even if they work for an event sponsor, will be taken to the event's secretarial office to be identified. They will have to pay the following costs: reprinting (R\$500 per day) + registration (R\$1,300 per day).

### ACCESS TO EVENT

Please be aware that there will be access control at the event, and security checks will be necessary at all entrances.

### SIMULTANEOUS INTERPRETATION

There will be a simultaneous interpretation service throughout the event. Participants who wish to use an interpretation headset will have to leave a photo ID, which will be returned when they return the headset.

### IMAGE USAGE AUTHORIZATION

Participants hereby declare and recognize that the 8th Rio de Janeiro Reinsurance Conference is an event at which photos are taken and videos are shot for institutional purposes and for publicity in the media. For this reason, images of them, arising from participation in the event, may be used for the aforementioned purposes by the event organizers.

In this case, images of the participants may be used free of charge, throughout Brazil and abroad, in all kinds of media, for an indefinite time and number of uses.

### DISCLOSURE OF DATA

The event organizers and institutional supporters will publish on their websites, throughout the application period, a list of people who have enrolled for the event, with the sole and exclusive purpose of promoting networking among the participants.

For this reason, participants are hereby deemed to be aware and to authorize that their NAME, COMPANY and COUNTRY will be posted on the websites of the event organizers and institutional supporters during the application period.



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If participants wish to revoke this authorization, they should email a request to CNseg at [eventos@cnseg.org.br](mailto:eventos@cnseg.org.br), and their details will then be removed from the list of people who have enrolled, and from websites on which this list may have been posted.

Any incorrect inputted application details may be corrected by participants themselves, directly on the application form they used.

### PERSONAL OBJECTS

Items left in rooms or anywhere at the event venue are the sole responsibility of participants. The event organizers will not be liable for any damage, loss or theft of any items during the event that are not stored in the event's official cloakroom.

**I have read and I agree to the above information.**